

Late Chandra Singh Shahi Government P.G. College Kapkote

Minutes of the meeting IQAC Meeting, 10 August 2022

A meeting of all teachers, committee heads was held today on 10th August 2022 at Hall 1 at 10 a.m. The agenda of the meeting was regarding implementation of NEP syllabus from the upcoming session. The Principal, Dr. B.C. Tiwari headed the meeting as a chairperson and the IQAC coordinator Mrs. Mamta Suyal led the meeting and shared the power point presentation about NEP.

Admission – Firstly the admission committee was informed about the admission procedure and the selection of subjects according to NEP.

Vocational and Co-curricular course- All the teachers were informed about the vocational and co-curricular courses adopted by the university.

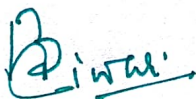
Credit score- Next she explained about the credit score and its importance.

Minor Elective- Next she explained about the selection of minor elective by the students in 2nd and 4th semester.

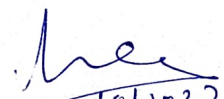
Counselling of Students- The registered students of first semester were also present in this session which helped them to understand how to chose subjects in the first semester.

The meeting ended with best wishes for the new session and vote of thanks from the Principal.

Principal



L.C.S.S. Govt. P.G. College, Kapkote


10/8/2022
IQAC Coordinator

Late Chandra Singh Shahi Government P.G. College Kapkote

Minutes of the meeting IQAC Meeting, 23rd August 2022

A meeting of all teachers, committee heads was held today on 23rd August 2022 at Principal's office at 10 a.m. The agenda of the meeting was regarding preparation of NAAC accreditation and for new session 2022-23. The Principal, Dr. B.C. Tewari headed the meeting as a chairperson and the IQAC coordinator Mrs. Mamta Suyal led the meeting. The following points were discussed in the meeting-

- 1- **Feedback system-** The IQAC coordinator, Mrs. Mamta Suyal shared the importance of feedback system in college. She also emphasized the importance of feedback of parents, alumni and other stakeholders. The committee head of Alumni Association and PTA were instructed to timely conduct the feedback of the same.
Dr. Shalini Pathak gave the suggestion to create Face book page for Alumni.
- 2- **Research-** She also encouraged to get their papers published in UGC journal's list and also take participation in conferences and seminars.
- 3- **Website Update-** Website update committee coordinator Mrs. Deepika Negi is asked to get website updated time to time. She shared the problem that since the website management is outsourced; it sometimes gets delayed in update. To resolve this issue, IQAC suggested the website committee to get training from the website personnel to be able to do small updates.
- 4- **Extension activities-** The IQAC coordinator also motivated and asked committee heads to conduct extension activities on social issues and sensitizing students. Women Grievance cell, anti-drug cell, SC/ST/OBC cell, anti-ragging cell etc. are asked to conduct activities on social issues. NCC/NSS- The program officers of NCC and NSS are also instructed to conduct activities.
- 5- **Documentation-** The teachers and committee heads are asked to keep proper documentation of all the activities with photographs. Dr. Elba Mandrelle suggested taking photographs with date and time for proper evidence of activities.
- 6- **Admission Committee-** The principal Dr. B.C. Tewari instructed admission committee to conduct timely admission of first semester with utmost care and attention. He also asked committee to give proper counseling and support to students at the time of admission and welcome the new students with enthusiasm.

The meeting ended with best wishes for the new session and vote of thanks from the Principal.


Principal


23/8/2022
IQAC Coordinator

L.C.S.S. Govt. P.G. College, Kapkote

Swargiy Chandra Singh Shahi Government P.G. College Kapkote

Minutes of the meeting IQAC Meeting, 30th September 2022

A meeting of all departments was held today on 30th September 2022 at Principal's office at 10 a.m. The agenda of the meeting was regarding Vocational and Co-Curricular Course under NEP syllabus from the upcoming session. The Principal, Dr. B.C. Tiwari headed the meeting as a chairperson and the IQAC coordinator Mrs. Mamta Suyal led the meeting. With the common consent of the all the departments, it was decided that the vocational and co-curricular courses would be conducted by the following departments-

Semester	Co-Curricular	Department	Vocational Course	Department
First	Communication Skills	English	Drawing & Color Studies	Drawing
Second	Environment Studies & Value Education	Education	Leadership & Team Work	Political Science
Third	Management Paradigms from Bhagvad Gita	Hindi	Fundamental of Computers	Home Science
Fourth	Vedic Studies	Sanskrit	Field Study Technique and Report Writing	Economics
Fifth	Meditation	Sociology		
Sixth	Vivekanand Studies	History		

स्वर्गीय चन्द्रा सिंह शाही
रा.ग.स.प.ग. महाविद्यालय, कापकोट
जनपद-बागेश्वर

Principal

Dr. B.C. Tiwari


30/9/2022

IQAC Coordinator

Mrs. Mamta Suyal

Swargiy Chandra Singh Shahi Government P.G. College Kapkote

Minutes of the meeting IQAC Meeting, 14th December 2022

A meeting of all departments and committees was held today on 14th December 2022 at Principal's office at 1 P.M. The Principal, Dr. B.C. Tiwari headed the meeting as a chairperson and the IQAC coordinator Mrs. Mamta Suyal and NAAC coordinator Dr. Mandrelle led the meeting.

The agenda of the meeting was regarding progress in the work of following committees-

- 1- Preparation of NAAC in 2023
- 2- Alumni
- 3- E-Granthalay
- 4- NCC and NSS activities regarding adopted village
- 5- Website Update
- 6- Career Counselling
- 7- CAS
- 8- Audit

The following members were present in the meeting -

Dr. Munna Joshi

Dr. P.K. Jha (attended meeting online)

Dr. Elba Mandrelle

Dr. Baljeet

Mrs. Priyanka Gupta

Mrs. Bhagvati Tamta (attended meeting online)

Mrs. Divya Pathak

Mrs. Deepika Negi (attended meeting online)

Dr. Shalini Pathak

Dr. Kalpana Joshi

Mrs. Pooja Lohiya

Dr. Bhawana Joshi

Dr. Rajendra Bisht

Dr. Dipti Lohani

Mrs. Nivedita Lohiya

Dr. Reeta Arya

Mr. Deepak Arya

Mrs. Sangeeta Dhyani

Firstly IQAC coordinator Mrs. Mamta Suyal revised the important points discussed in the previous meeting and asked if all departments have maintained internal evaluation records. All the faculty members told that it has been done.

- 1- **Preparation of NAAC in 2023-** For the preparation of NAAC, it was decided to make criterion wise committee and one day FDP program would be conducted for committees in the first week of January 2023.
- 2- **Alumni-** Regarding the progress of Alumni, it was found that no progress has been made and the hardcopy of feedback forms that were given to the committee have also not got filled by the alumni. The IQAC coordinator suggested to change the committee of Alumni, however the Principal asked the present committee to continue the work and take steps for Alumni meet and formation of alumni association after the election of college on 24th December 2022.
- 3- **E-Granthalay-** It was found that the work of E-Granthalay has been pending since 2020. The coordinator of E-Granthalay shared the problem regarding internet connectivity due to which the work could not be done. It was decided that a new sim card would be arranged for the task and it would be recharged by the office. Also the computer system would be replaced in library for the proper functioning.
- 4- **NCC and NSS activities regarding adopted village-** The NCC and NSS program officers shall conduct sensitization programs, one day camps in adopted village Bhayun and Ason.
- 5- **Website Update-** It was found that website is not getting updated, therefore website coordinator is asked to keep website updated.
- 6- **Career Counselling-** career counselling coordinator is also asked to conduct monthly proper career counselling sessions for students.
- 7- **CAS-** All the teachers shall submit their API on time, i.e. within Fifteen days of their service year completion. The Guest faculty and teachers on contract shall also give their yearly report to IQAC.
- 8- **Audit-** NAAC coordinator Dr. Elba Mandrelle suggested to conduct internal audit of all types i.e. Academic, Financial, Physical, Green, Administrative.
- 9- **Admission Process and data update-** All the admission committees shall prepare proper data with mobile no., email address.
- 10- All the departments shall get their Internal evaluation Register Signed by the Principal and IQAC coordinator till 30 December 2022.
- 11- All departments and committees shall conduct time to time meetings, decide their long and short term goals and maintain record of notice, agenda, minutes of the meeting and action taken reports. It shall be maintained in English or English –Hindi both.

Principal


14/12/2022

Coordinator IQAC

Coordinator NAAC

प्राचार्य
स्व० चन्द्र सिंह राही
रा० स्ना० महाविद्यालय, कपकोट
जनपद-बागेश्वर, पिन-263147